



**Sela PCS Board Meeting Minutes**

Date: January 11, 2024, 6:45 pm

Location: Zoom meeting

**Attendance:**

<i>Name</i>	<i>Role</i>	<i>Attendance</i>
Deena Fox	Board member and chair	Present
Aster Allen-Patel	Board member	Present
Alen Amini	Board member	Present
K.J. Bagchi	Board member	Present
Rose Benson	Board member	Present
Heather Capell Bramble	Board member	Present
Chelley Coley	Board member	Present
Rebecca Rubin Damari	Board member	Present
Yair Inspektor	Board member	Present
Bryce Jacobs	Board member	Present
Steve Messner	Board member	Present
Justin Rubin	Board member	Present
Michael Walker	Board member	Present
Josh Bork	Head of school (non-voting)	Present
Ryan Benjamin	Director of operations (non-voting)	Present
Katrina Hilliard	Director of elementary English (non-voting)	Present
Kia Willis	Math Specialist (non-voting)	Present
Ronit Blivis	Director of elementary Hebrew (non-voting)	Present
Markus Townsend	Director of student support and culture (non-voting)	Present
Maureen Sigler	MKS Consulting (non-voting)	Present

**Minutes:** Rebecca Damari

**Timekeeper:** Justin Rubin

**Agenda** (Attached as Appendix A)

The meeting started at 6:49 pm

## **Mission moments**

The art in the school is beautiful and reflects the mission of the school.

Sela 4<sup>th</sup> and 5<sup>th</sup> graders held their first video pen pal meeting this week with an Arab school in Lod, Israel (continuing for the next 10 weeks)

## **Approval of Meeting Minutes**

Heather moved to ratify the meeting minutes from November. Bryce seconded.

In favor: Yair, Rebecca, KJ, Alen, Deena

Opposed: None

Abstained: Justin, Steve, Michael

## **Head of School (HOS) report highlights**

Middle School transition night will be on January 18. 3 middle schools have confirmed attendance.

Winter MAP testing is occurring starting next week, and the NAEP assessment will occur in February.

Sela will host a retreat for Hebrew Public and affiliate schools to share best practices (Feb 1-2). It will be attended by school directors, operations directors, and Hebrew directors.

Plans for playground construction are progressing, and we expect the playground to be complete by the end of March. The team is in the final stages with the construction budget, including potential add-ons for fundraising.

Plans are in progress for a Sela data dashboard as discussed in previous board meetings. The dashboard should be ready in the next month or two.

## **Sela academic intervention update**

The board received an update from Maureen Sigler of MKS Consulting. Last year was an initial assessment of the implementation of our reading program. This year the focus has been on coaching some of Sela's curriculum leaders. Teachers have been learning how to collect and leverage data to support student needs, especially through differentiation of instruction.

There was discussion of next steps for ensuring that instruction is meeting the needs of struggling students.

## **Special education update**

The HOS provided an overview of how Sela approaches special education, what Sela's special education population is like, what our instructional services look like, where funding comes from, and how funding is allocated.

### **Staff retirement plan discussion**

Sela leadership recently learned about an error in the revisions of retirement plan documents, leading to an error in plan type and match rate. We have corrected the plan and are now back at the plan we intended to have. We have remaining steps to take to ensure clarity around the terms, and we are looking for a financial advisor to take over the plan.

Justin moved to make Ryan an additional trustee in addition to Deena on our 401(k) plan. Yair seconded.

In favor: Chelley, Rose, K.J., Steve, Bryce, Michael, Heather, Aster, Rebecca, Alen, Deena

Against: None

Abstained: None

### **Action items for board members**

Please review the proposed Sela 2024-2025 academic calendar and share any feedback with Josh.

Start thinking about what strategic planning committees you would like to sit on. We will be forming the committees in the next month or two.

Please send out donation requests to friends and family.

**The meeting ended at 8:55 pm**